

Notice: Pursuant to s. 77.88(2), Wis. Stats., this form must be completed and submitted with attachments, to the Department of Natural Resources (DNR) within 30 days of the transfer of ownership. Failure to submit this form may result in withdrawal from the program and the assessment of a withdrawal tax and fee. Personal information will be used to administer the MFL program and for educational efforts and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats].

- **Complete this form if you have purchased or acquired land that is enrolled in the Managed Forest Law (MFL) program.**
- **Complete this form if the owners have changed or if the type of ownership of the MFL land changed.** One example of this type of change is if individuals transferred ownership of land to trusts, LLC's, corporations, etc.
- **Mail completed form to the DNR Tax Law Forestry Specialist in the county where the land is located within 30 days of the recording of the legal document giving you ownership.** For a list of addresses visit <https://dnr.wisconsin.gov> and search *Forestry Assistance Locator* or call DNR Customer Service at (888) 936-7463.

1. MFL LAND INFORMATION

MFL Order Number (File a separate form for each order number) _____ - _____ - _____	County	Town, Village or City
<input type="checkbox"/> Check box if you know this is a large ownership MFL		

List the legal description(s) for the Managed Forest Law (MFL) land that you acquired. The legal description can be found on your legal document or recent tax bill.

Township	Range	E or W	Section	Legal Description	County Parcel ID Number (PIN)	Acres	^(a) Open or Closed for Public Access
Example 21N	06	E	32	SENE	0200056829	39.600	Open

(a) **Please indicate your choice for open or closed status. All Open / Closed change requests received on or before December 1 will be effective the following January 1.** Closed acreage is limited to a maximum of 320 acres per ownership per municipality. If this requirement is exceeded, this form will be returned for modification.

2. CERTIFICATION STATUS

Participation in the Wisconsin Managed Forest Law Certified Group is entirely **voluntary** for woodland owners in MFL and separate from statutory MFL regulations. The MFL Certified Group is dually certified under the American Tree Farm System® (ATFS), and the Forest Stewardship Council® (FSC) certification standards. Group certification has benefits and requirements that go beyond the general MFL program. Review the MFL Certified Group acknowledgement information at <https://dnr.wisconsin.gov/> and search "MFL Group Acknowledgement" or request print version by writing to MFL Forest Certification, PO Box 7921, Madison, WI 53707-7921.

You **MUST** check either YES or NO: YES – include this land in the MFL Certified Group
 NO – do not include this land in the MFL Certified Group

3. OWNER AND PRIMARY CONTACT INFORMATION - Correspondence from the DNR will be sent to this individual

Owner Name (Individual, partners, Name of LLC, Name of Trust, etc.) as written on Deed or other Proof of Ownership document

Contact Name			
Mailing Address			Phone Number
City	State	ZIP Code	Email Address



4. MFL LAND INFORMATION

MFL Order Number (File a separate form for each order number) _____ - _____ - _____	County	Town, Village or City
<input type="checkbox"/> Check box if you know this is a large ownership MFL		

5. OWNER(S) ACCEPTANCE AND AGREEMENT - All owners must read and complete the following:

I/We request the DNR issue a Transfer Order for the above listed MFL land (see s.77.88(2), Wis. Stats.) and:

- a) I certify that I am the landowner or that I am authorized to sign on behalf of a landowner who is not an individual.
- b) I certify that this land meets the eligibility requirements of the MFL Program including size, productivity, legal ownership requirements, and that each encumbrance holder on the land agrees to the MFL designation.
- c) I understand and agree that if the MFL Program requirements are not met this land may not be eligible for continued enrollment in the MFL program and a withdrawal fee and withdrawal tax may be assessed (see s. 77.88, Wis. Stats.).
- d) I understand and agree that I am responsible for and intend to comply with all other requirements of the MFL Program including: (i) Subchapter VI of Chapter 77, Wis. Stats., (ii) Subchapter III of Chapter NR 46, Wis. Adm. Code, and (iii) all applicable policies put forward by the DNR.
- e) I intend to comply with the existing MFL Management Plan, or if none exists, with a MFL Management Plan prepared by the DNR or by a Certified Plan Writer (CPW) authorized by the DNR, and any written amendments to the MFL Management Plan approved by the Department.
- f) I understand and agree that I am responsible for any violation of the requirements of the MFL program identified in a), b), c), d) and e) no matter when it occurred or when discovered by the DNR.
- g) Any owner that now or hereafter has a right to claim sovereign immunity for itself or any of its assets hereby waives any such immunity with respect to the management plan and all other requirements of the MFL program including: (i) Subchapter VI of Chapter 77, Wis. Stats., (ii) Subchapter III of Chapter NR 46, Wis. Adm. Code, (iii) all applicable policies put forward by the Department.

Signature(s) of ALL owner(s) as named on the deed(s) or other Proof of Ownership documents. ALL owners (including life estate holders) must print name, sign, and date below. Appropriate member(s), trustee(s), or other representative(s) must sign for entities other than individuals. Forms with missing owners/signatures will be considered incomplete and returned. Attach additional sheets if necessary.

Name (please print)	Signature	Date Signed
Name (please print)	Signature	Date Signed
Name (please print)	Signature	Date Signed

6. REQUIRED ATTACHMENTS - Attach ALL items listed below. If any are missing this form will be returned

- \$100 check or money order made payable to Wisconsin Department of Natural Resources. This fee is nonrefundable.
- Copy of RECORDED legal document(s) that verifies ownership. The document(s) may be a deed, land contract, deed with certified survey map, etc.
- Copy of the most recent property tax document (tax bill, tax statement, tax report, or tax summary).

Electronic Signature

- Only check this box if using an electronic signature service. By using electronic signatures I agree to the DNR Forest Tax Law Section's ("Tax Law") terms and conditions for electronic signatures found at <https://dnr.wisconsin.gov/> by searching "MFL electronic signatures"

For Department Use Only - To be completed by DNR Tax Law Forestry Specialist

Date Received by DNR: _____	Type of Transfer:
Reviewer Name: _____	<input type="radio"/> ENTIRE (check this box if the Entire MFL Order was transferred)
Date Reviewed: _____	<input type="radio"/> PARTIAL (check this box if a portion of the MFL Order was transferred)
Date input to WisFIRS: _____	<input type="radio"/> LARGE to SMALL (check this box if the Entire OR the Partial Order was transferred from a Large Ownership to a Small Ownership)
Date Fee sent to Lockbox: _____	
For Partial Transfers: Does the partial transfer meet all MFL requirements? Yes <input type="radio"/> or NO <input type="radio"/>	

REMINDER: If the acreage for this MFL transfer does not match WisFIRS, then a separate process in addition to this Transfer of Ownership form must be utilized. An Amendment tracking record must be submitted in WisFIRS with required documentation supporting the acreage change.